**MOUNTAIN PLAINS NAHRO**

**EXECUTIVE BOARD MEETING AGENDA**

**February 8, 2012- 1:00 pm – 3:30 pm**

**Blue Spruce Room**

**Radisson Hotel Salt Lake City Downtown**

**215 W. South Temple**

**Salt Lake City, UT 84101**

**Telephone: (801) 531-7500**

1. Call to Order at 1:26 p.m., Roll Call-sign in sheet passed around to all members present (see list), Introduction of Guests
2. Approval of Minutes from October 22, 2011- St. Louis, MO Betsy approvied

and Tami 2nd. Motion passed to approve minutes.

III. President’s Report

1. Austin Strategic Planning Report-All current presidents, region presidents, vice presidents, RSO, vice chairs, past presidents attended. Discussed goals and objectives of the direction of the organization. Reports will be distributed to all attendees soon and then passed out to NAHRO members.

IV. Treasurer’s Report

1. YTD Report- Presented by Dave. Motion by Duane and 2nd by Patti to accept the report as presented. Motion passed.
2. Betsey’s Surplus Funds Discussion- $12,100 MPNAHRO $3,000 cost of reception was $10,849 excess funds was $1,250. Montana has yet to pay their committed amount ($500). Was recommended by to keep money in the escrow for future needs. Lori made motion and 2nd by Barb to keep the money and put it in an escrow account. Motion passed.
3. 2012 Budget-amended

V. Old Business

1. By Laws Changes- Revonda- Terms of the committee appointments to correspond with national terms. Quorum and bonding of the treasurer issues. On the quorum issue options are as is and option 2 is 1/3 plus one (with the existing committee this would be 18) to establish quorum and option 3 any board member may attend through electronic means and still be counted as present at the current board meeting. Don recommends that we strike tasks forces and nation committee members only and put it have quorum be 1/3 plus one and allow those attending electronic means be counted. Motion made by Sherri and seconded by Patti. Motion carried.

Kathy made a motion that those members involved in tasks forces and emerging leaders still be invited to attend the MPNAHRO board meetings.

Barb added that the emerging leaders have a task force within the MPNAHRO membership. Kathy and Revonda will write a paragraph to reflect this change. Barb 2nd this motion. Motion carried.

Dave has researched that our treasurer be bonded as per our by-laws. Amendment will be made to not require the treasurer to be bonded. Recommended by Barb and 2nd by Patti to delete this from our by-laws. Motion carried.

Dual signatures will be required on all checks this amendment will be made to the by-laws. Kathy made the motion and was 2nd by SueAnn. Noted in minutes only.

Patti and Don will write a procedure for distribution of funds for invoices and also Dave’s pay (ACH). Duane will assist with this procedure.

1. Co-ordinate State Terms with MPRC and NAHRO

VI. New Business

 A. Overview and Discussion of Past Strategy Plans

B. Establish Goals for 2012/ Strategic Planning- Don highlighted the goals accomplished by the MPNAHRO and goals yet to be met.

B. As Presented

VII. Staff Report

1. 2011-2013 Board Roster-Dave will send out a roster for all to verify and once finalized he will post on the website.
2. Web Page/ CVENT- Dave updated the MP website. CVENT is set up for the conference registration.
3. Training Center 2012 Calendar-same schedule. Members are encouraged to utilize the NAHRO training centers.

VIII. Committee Reports

 A. Housing Ann Horton

 B. CR&D LuAnn Clark

 C. Professional Development Sherry Scudder

 D. Member Services Revonda Stordahl

 E. Commissioners Joan Smith

 F. B&A Barb Cook

 G. International Ed Talbot

 H. Legislative Network Ismael Guerrero

 I. State Reports Chapter Presidents

IX. Next Meeting- Washington DC, March 2012. Date, 11:30- 12:45 and Place TBD

X. Adjournment- Motion by Terry and 2nd by SueAnn to adjourn. Meeting adjourned at 3:45 p.m.